

JOB DESCRIPTION

Job Title: Lecturer in Human Resources	Band AC2: £33,796 - £38,017 <i>Opportunity to progress to £41,527</i>
School: Worcester Business School	
Department: Department of Management and Finance	
Reporting directly to: Head of Department	
Supervisory responsibility for: N/A	
<p>Other Contacts</p> <p>Internal: Head of School; Deputy Head of School; School Manager; Academic and Professional Service colleagues within the School; College Directors</p> <p>External: Placement providers; Local, regional and national businesses; International partner institutions; CIPD</p>	
<p>Main Duties</p> <ol style="list-style-type: none"> 1. Take responsibility for the development and delivery of learning, teaching and assessment across a range of undergraduate and postgraduate courses in the UK with a particular focus on Human Resources. 2. Undertake responsibility for the development and delivery of learning, teaching and assessment at overseas partner institutions with a particular focus on Human Resources. 3. Set, mark and assess coursework and examinations; select appropriate assessment instruments and assessment criteria; and provide constructive and comprehensive feedback to students. 4. Supervise the work of undergraduate and postgraduate students, providing them with advice on study skills. 5. To demonstrate appropriate and innovative pedagogic approaches to support classroom-based, experiential and work based learning. 6. To ensure that the teaching for which you are responsible is informed by contemporary research, scholarship, knowledge exchange and professional practice, and develops the ability of students to engage in debate, critical discourse and thinking. 7. Ensure learning materials remain up-to-date and relevant, incorporating advances in the subject area into the course of study. 8. To reflect critically on teaching for which you are responsible; implementing improvements, disseminating good practice and contributing to quality monitoring and enhancement. 9. To assist Course Leaders by contributing to and developing new curriculum areas for the future, in line with the department's strategy. 10. To provide applicants and students with high quality academic advice and guidance. 	

11. To undertake research, scholarship, and knowledge transfer through some of the following:
 - a. Contributing to research and its dissemination, aligned with the People and Work theme within the Interpersonal Relationships and Well-being Research Group.
 - b. Supervising PhD/DBA research students.
 - c. Contributing to teaching at Doctoral Level
 - d. Contributing to the development of funding bids
 - e. Contributing to delivering internally and externally funded research projects.
12. To attend Open Days and Applicant Days, providing applicants with high quality guidance about the course and School.
13. To undertake administrative duties, as required by the line manager, and attend all appropriate committees and meetings.
14. To work effectively as a team member.
15. To undertake professional development in support of learning and teaching, scholarship and curriculum management.
16. To undertake the duties of the post in ways that ensure and enhance the health, safety and wellbeing of students and staff and to promote inclusion and diversity for all sections of the community.
17. To work within and help to enhance the University's commitment to environmentally sustainable ways of working.
18. To undertake the duties of the post in ways that ensure and enhance the health, safety and wellbeing of students and staff and to promote inclusion and diversity for all sections of the community.

*The above does not represent an exhaustive list of duties associated with this role.

Selection methods:

Shortlisted candidates will be invited to a formal panel interview, and also asked to deliver both a presentation and teaching session to the following briefs:

Teaching session:

Please deliver a 20-minute teaching session on a relevant topic suitable for level 6. The session will be presented to a teaching panel of 4-5 staff who will role-play level 6 students. Candidates may select a relevant topic of their choice and may structure the session as they wish but it is expected that an interactive and student-centred approach is taken.

Presentation:

Please deliver a 5-minute presentation outlining your research, publications and research funding plans for the next three years. The presentation will be delivered to the interview panel.